

# WinScribe Digital Dictation

## For Transcription Service Providers

For a transcriptionist, moving to digital technology can turn a nightmare job into a breeze. Gone are the days of audio (analog) tapes that get lost, broken and worn out and having to wait for a tape pickup or paper report delivery. With a digital dictation solution, digital sound files can be handled and transported with ease of storage and duplication and also provide better quality sound recordings.

"Our transcriptionists appreciate the opportunity to work from home. They rave about how easy the system is to work with and how it has improved their work/family balance."

**Michele Fish**  
CEO,  
Just the Type

WinScribe understands the challenges facing transcription service organizations and our digital dictation solution has been constructed to provide practical solutions to those problems.

By leveraging your most precious resource, your transcriptionists, the WinScribe solution provides a robust tool to promote more transcriptions per hour from each person while providing your transcriptionists, with a comfortable path to embrace technology.

From flexible dictation options to front and back-end speech recognition to QA, sign-off and document delivery, the platform operates as a fluid workflow that your employees will find easy and satisfying to use.

### The WinScribe Solution

#### Spread your workload

**Peaks and troughs in your workload?  
Document turnaround taking too long?**

WinScribe's intelligent workflow management solution is designed to enable the sharing of server hardware across any number of users or multiple sites, promoting ultimate flexibility and mobility.

Information is shared between sites quickly and WinScribe's extensive reporting ability can show system use by user, work type, backlog and productivity, meaning that workloads can be interactively managed and work peaks and troughs can be eliminated by work sharing.

Transcriptionists can work in groups or individually with specific jobs being automatically routed to them or their respective groups.

#### Transcribe from anywhere

**Work from home, or wherever you choose**

With WinScribe's internet based workflow dictation, transcriptionists have the freedom to work from home or wherever, allowing for flexible working practices without jeopardizing performance. No matter where the transcriptionist is located they will have exactly the same benefits available and can work equally as easily in the office or at home.

#### Use your preferred hardware

**Maintaining current work practices is an important consideration when considering the introduction of any new technology to your organization.**

The WinScribe system is a software only platform meaning you can choose the headsets and foot pedal devices that suit the way your transcriptionists work without being limited to a specific model or brand. We work closely with key manufacturers including Olympus, Philips, Grundig Business Systems and VEC Electronics.



#### BENEFITS

- Improved service levels
- Faster document turnaround
- Happier staff
- Better workflow Management
- Immediate cost savings



### Optional speech recognition

**Combining the flexibility of digital dictation with the performance of speech recognition has long been an objective for many organizations.**

WinScribe's integrated speech recognition solution further increases the time and cost savings of digital dictation and automatic workflow by transforming some dictation into text before being offered to transcriptionists for editing. The transcriptionist is presented with the recognized text together with the synchronized voice file. Any editing that is required (unknown words, pronunciations etc) is then sent back to WinScribe and added into the dictionary, or updates the author's acoustic profile as required.

*"Our in-office transcriptionist was not getting the typing done for one to two weeks after dictation, but our dictation is now complete within one to two days!"*

**Colleen Van Allan**  
Office Manager,  
Finger Lakes  
Urology

### Bottom Line Results

#### Increased efficiency, lower costs

The ability to work remotely, identify bottlenecks using WinScribe's reporting function and pool available resources, improves efficiency and thus lowers the cost of having to employ more resource.

#### Improved service levels

WinScribe simply improves your service levels by improving the accuracy of your jobs, reducing keystrokes and dramatically reducing turnaround time and increasing productivity.

#### Reduced stress

WinScribe helps you to reduce stress by improving the workflow of your organization, providing flexible working practices and helping you move further towards being an

### Automate text processing

**With tight deadlines to meet, you need to work as efficiently and quickly as possible.**

WinScribe has an integrated voice and text processing solution that can help improve transcriptionists' productivity. It offers the ability to automate the repetitive tasks they would normally perform such as opening correct templates, inserting demographic information, etc., for speeding up transcription.

### Integrate with your data systems

By providing 'Open Standard' development tools, WinScribe delivers the benefits of a totally integrated solution. WinScribe can integrate with word processing packages to load document templates automatically and link to other database software (patient systems in a hospital for an example) to incorporate client's names and addresses etc.

Some of our integrations include:

- AGFA PACS
- Stentor PACS
- Sectra PACS
- Microsoft Word
- Wordperfect

organization, which considers quality of life to be important.

#### Better workflow management

The competitive pressure to minimize the time it takes to increase your profits continues to escalate. WinScribe's workflow management will help you improve your processes and bottom-line performance.

#### Return on investment, fast

Many of our customers have directly attributed immediate savings with the installation of WinScribe. Cost savings are attributed to increased transcription productivity and improved document turnaround time, being able to share hardware across multiple offices, decreased courier costs and enhanced customer and employee satisfaction levels.

*"We saw an immediate ROI. We decreased courier costs, increased transcription productivity and improved our turn-around time. An additional bonus was the increase in job satisfaction among our transcriptionists.."*

**Michele Fish**  
CEO,  
Just the Type



For more information, visit

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Alternatively contact us via email: [sales@winscribe.com](mailto:sales@winscribe.com)

 **WinScribe**<sup>®</sup>  
Smarter Dictation

**dictate EASIER, transcribe FASTER, bottom line RESULTS**

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